

Submission of completed thesis (for August, 2024 Graduation)

Students who are scheduled to graduate in August, 2024 must submit their completed thesis to Graduate School Admin. Office by 12th, July 2024.

- ✓ Submission date : ~ 12th July (Fri.), 2024
- ✓ Place for submission : Graduate School Admin. office (Room 317, Main-Building)
- ✓ Please Submit below 6 kinds of documents with your completed thesis
(7 items for Doctoral course)

1. 1 Softcover copy of completed thesis is recommended

- 1) Hardcover is also acceptable
- 2) Must submit the original one signed by every examiners of your thesis

2. 1 copy of front cover page of your completed thesis (A4 size)

- 1) Write down the language of the thesis on the upper-right corner
(e.g. Korean, English)

3. 1 Online Thesis Upload Confirmation Report ★(<http://inha.dcollection.net>)

- 1) Upload to the online thesis DataBase called "Jungsuk dCollection" Service
- 2) After completion uploading process, print out confirmation report
(This will take 2~3 days)
- 3) Ask for more information : 032-860-9879
- 4) The dCollection system will open in 17th June(Mon)

4. 1 Agreement for Usage Copyright ★ (<http://inha.dcollection.net>)

- 1) You can also print this agreement sheet after completion uploading process
- 2) Read the articles and sign it
- 3) Submit this with the Confirmation Report above

5. 1 Thesis plagiarism check report (choose 1 of 2 check program below)

- 1) CopyKiller(for thesis written in Korean)
 - Log on to Jungsuk Library Homepage(<https://lib.inha.ac.kr/>)
 - Click on 'Copykiller' banner in 'Popular Database'
 - Upload your thesis on the Copykiller website and proceed the check
 - Print out the Report and sign on it (Advisor Professor's signature is needed)
 - For more detail, please refer to the guide.
- 2) Turnitin(for thesis written in English)
 - Log on to Jungsuk Library Homepage(<https://lib.inha.ac.kr/>)
 - Click on 'Turnitin' banner in 'Popular Database'
 - Log on to 'Turnitin' with Class ID and Reg. Key (refers to Turnitin Manual)

- When Check is done, print out and submit 'Digital Receipt' and 'Originality Report'
- Submit with 'the confirmation letter for Turnitin users'
- For more detail, please refer to the guide.

3) If the similarity is more than 20%, submit reviewers' letter with official form.

- Over 20% : Reviewers' letter written and signed by advisor professor
- Over 30% : Reviewers' letter written by advisor professor and signed by every reviewers

6. 1 Degree Survey for Master/Ph. D. (Use the attached Survey Questionnaire file)

7. 1 Degree Survey for Ph.D degree recipients (Only for Ph.D degree candidates)

- Online Research link : <http://www.narastat.kr/emdh> → After completion of the research, print out a completion report and submit to Graduate School Admin. office